



AGENCY UPDATE

WE NEED YOUR HELP!

Please complete this form and return to SIUPREM Marketing Department as soon as possible. Fax to (678) 498-4747

Agency Producer Number: _____ **Branch of:** _____

Business Name (dba): _____

Legal Name: _____

Mailing Address: _____
(Please include City, State & Zip)

Street Address : _____
(Please include City, State & Zip)

Phone #: _____ **Fax #:** _____ **E-Mail:** _____

Delivery of Notices: _____ **Mail** _____ **Fax** _____ **Email** _____

Name of Principal: _____ (Credit Report may be required for agency filing purposes)

Principal's residential address: _____
(Please include City, State & Zip)

DOB#: _____ **SS#:** _____ - _____ - _____

AGENCY LICENSES

Send a copy of the Principal's P & C License in this office.

<u>Name as Shown on State License</u>	<u>License Number</u>	<u>Individual S.S. Number</u>

ERRORS & OMISSIONS CARRIER: _____ **Effective Date:** _____

ERRORS & OMISSIONS POLICY #: _____ **Expiration Date:** _____

Please send copy of current E&O Declaration page – Agency or Carrier must send copy to SIUPREM at each renewal.

FEDERAL TAX IDENTIFICATION NUMBER (FIN)

Enter your FIN in the appropriate box. For individuals that don't have a FIN, this is your social security number (SSN).

Employee ID Number _____ - _____

CERTIFICATION

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer I.D. number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service that I am subject to backup withholding as a result of a failure to report all interest or dividends, or © the IRS has notified me that I am no longer subject to backup withholding. **Certification Instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because of under reporting interest or dividends on your tax return.
3. The information shown on this form is true and correct, and: (a) all state required licenses are in good standing, and (b) a current Error and Omissions policy is force.

Principal's Signature _____

Date _____